



## The Local Governing Board of Croxby Primary

Minutes of The Local Governing Board Meeting  
Tuesday 08 October 2024, 17:45

### PRESENT:

Mr D Shaw (Chair, DS), Mr C Ayre (CA), Mrs H Barnaby (HB), Mrs A Fowlie (AF), Mrs K Mason (HT, KM), Mrs M Sykes (MS)

### ALSO IN ATTENDANCE:

Mr M Brown (Executive Director of Education, MB), Mrs L Craxton (Clerk to the LGB, LC), Mrs L Lindsay (LL), Mrs R Wright (RW)

Throughout these minutes a question is indicated by Q followed by the initials of the questioner and a comment is marked by C.

### 01 WELCOME AND INTRODUCTIONS

DS welcomed everyone to the meeting

### 02 APOLOGIES

Apologies had been received and accepted from Mrs L Mason

### 03 DECLARATIONS OF INTEREST

To be sent electronically and via Governor Hub

### 04 LGB MEMBERSHIP

It is the duty of the Governing Board to elect a Chair and Vice-Chair annually. DS volunteered to continue as Chair. Nobody else wished to be considered for the role

**Resolved:** All Governors approved DS's appointment as Chair

**Chair 2024/2025:** D Shaw

**Vice-Chair 2024/2025:** C Ayre

**PP Link:** D Shaw

**SEND Link:** A Fowlie

**Wellbeing Link:** A Fowlie

**Safeguarding Link:** C Ayre

**Teaching and Learning Link:** H Barnaby

**Opal Play Link:** H Barnaby

A handwritten signature in red ink, appearing to be 'D Shaw'.

## 05 MINUTES OF THE LAST MEETING (16 July 2024)

The minutes of the meeting held on 16 July 2024 were agreed a true record and are to be signed by the Chair, DS

## 06 MATTERS ARISING FROM THE MINUTES

**ACTION:** LC to remove DH from GIAS (Get Information About Schools) **Completed**

**ACTION:** LC to email DH with regards to him being removed from the LGB due to non-attendance. DH has also not engaged with mandatory training **Completed**

**ACTION:** KM to upload Sports Premium to the website no later than 31 July 2024 **Completed**

## 07 HEADTEACHER'S REPORT

- New extension now complete
- New vision and values implemented and well-embedded – Work Hard, Be Kind, Aim High
- Work has begun with the English Hub
- CPS one of 7 schools chosen to join pilot scheme for 'Partnership for Inclusion of Neurodiversity in Schools'
- EYFS leaders working with the central marketing team to promote EYFS

*Q: (HB) Can anyone apply for their child or children to attend or do they have to live locally?*

*KM: Anyone can apply, the Admissions Policy is open to all*

*C: (KM) We receive great feedback from parents*

*C: (AF) Positive word of mouth is the best advertising, it's a very supportive school*

*C: (KM) We have 4 events pinned to the top of our X feed and have dropped flyers into the local nurseries. We also have banners on the fences advertising our EYFS*

## 08 OUTCOMES SUMMARY

- Pupils excelled in Year 1 Phonics
- Year 4 Multiplication exceed national standards
- KS2 assessments: reading came out slightly below national and SPaG continues to meet national benchmarks

*C: (HB) Reading is lower than all the others*

*C: (LL) We were always pushing this cohort. There was a lot of work to do but they always rose to the occasion. We cannot know how they will be on the day of the SAT. Stress and anxiety sometimes take over*

*Q: (CA) What can be put in place to combat the stress and anxiety?*

*LL: We put all we can in place. We sit them in the same environment for mocks and practice, encourage them and try to keep everything as normal as possible*

*C: (RW) We are looking at 1 mark off – all are high school ready*

*Q: (CA) Do girls still outperform boys?*

*LL: We try to look at them all individually, regardless of gender. Each child has a different journey*

*C: (AF) It's encouraging to hear you talk about the children as individuals*

*Q: (HB) Once you got the papers back, did anything stand out, any particular questions?*

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Signed by the Chair:



Date: 04/12/2024

LL: Maths – shapes were a problem but this was a national issue. We have done practical maths for 2 years now

Q: (DS) Reading can be exciting, can we make it so for the children?

KM: CUSP has a really diverse range of texts to cater for all. We also have the library and reading certificates

C: (AF) We are competing with screens now

C: (KM) We do Book Club phonics online but have seen a decrease in parental engagement. EYFS now take home a book to promote reading at home and reading for pleasure

C: (AF) It might be worthwhile looking into holding a reading parents evening or coffee morning

C: (KM) That is definitely something we can look into

C: (MB) It would also be good if the secondaries knew what books they had read before they start

Q: (CA) When did it all change, the lack of love for reading?

AF: It's the modern times, most children have tablets and phones now

Q: (HB) Can we get authors in?

LL: Yes, we have done it before and can certainly look at doing it again

Q: (DS) Is there any way to get information in between meetings that doesn't impact on workload?

AF: A good way to meet parents and get their take on things is at parents' evenings

C: (DS) We could showcase reading at parents' evenings, promote the importance of reading at home

C: (KM) The last 15 minutes of every day is dedicated to story time in all years

## 09 SCHOOL EVALUATION FORM

All areas judged **outstanding**

Areas of development from the last inspection include:

- To further encourage engagement in the classroom
- Strengthening mechanisms so all pupils feel safe reporting poor behaviour
- Further improving the PD curriculum to enable pupils to articulate diversity and understand and respect people who are different from themselves

Q: (HB) What are you doing about oracy?

KM: The SDP looks at ways to improve oracy. Walkthrus are planned and 'say it again, say it better' is being promoted

C: (AF) two-way conversations are important, being able to express your point of view

C: (KM) NELL assessments are done in EYFS to identify any speech barriers

Q: (DS) What can we do, as an LGB, to support you more?

KM: Just keep asking the challenging questions and visiting the school. Knowing the school helps a great deal

C: (AF) It's good to come in during the school day and interact with the children and staff

## 10 SCHOOL DEVELOPMENT PLAN REPORT

The 4 SDP actions are linked to school values:

1. To continue to raise expectations so that knowledge is retrieved enabling our learners to achieve highly in all subjects and their work across the curriculum is consistently of a high quality

Value: Work Hard, Aim High

C: (KM) Bookwork should look the same in all subjects



2. To refine the curriculum in EYFS to ensure all pupils achieve the best possible outcomes  
**Value: Work hard, Aim High, Be Kind**

*C: (KM) pedagogy has been adapted to fit the current cohort. More structure is needed*

3. To empower learners to aim high, through an enhanced personal development curriculum offer  
**Value: Work hard, Aim High, Be Kind**

*C: (KM) There are a lot of initiatives underway and we are being supported by the central MIS Manager with the data*

4. To enhance the school's environment to ensure that all areas are consistently well presented  
**Value: Work hard, Aim High, Be Kind**

*C: (KM) We need to focus on the environment beyond the classroom*

## **11 POLICIES FOR REVIEW**

### **11.1 Live Marking and Feedback Policy**

The Live Marking and Feedback Policy was tabled for approval

**Resolved:** The Live Marking and Feedback Policy was approved

### **11.2 Primary Access to Education Policy**

The Primary Access to Education Policy was tabled for approval

**Resolved:** The Primary Access to Education Policy was approved

### **11.3 Teaching and Learning Policy**

The Teaching and Learning Policy was tabled for approval

**Resolved:** The Teaching and Learning Policy was approved

### **11.4 Curriculum Policy**

The Curriculum Policy was tabled for approval

**Resolved:** The Curriculum Policy was approved

### **11.5 E-Safety Policy**

The E-Safety Policy was tabled for approval

**Resolved:** The E-Safety Policy was approved



## 11.6 Intimate Care Policy

The Intimate Care Policy was tabled for approval

**Resolved:** The Intimate Care Policy was approved

## 11.7 Relationship and Health Education Policy

The Relationship and Health Education Policy was tabled for approval

**Resolved:** The Relationship and Health Education Policy was approved

## 11.8 Uniform Policy

The Uniform Policy was tabled for approval

**Resolved:** The Uniform Policy was approved

## 12 GOVERNANCE MATTERS

### 12.1 Governor Training

LC informed the board that, going forward, all governor training will be completed on Governor Hub. GH offers a 'one-stop' platform where training, papers, link visits and any other correspondence can be uploaded, viewed and discussed

Training to be allocated as follows:

**All:** Safeguarding and Keeping Children Safe in Education Update

**AF:** SEND link (optional)

**CA:** Safeguarding Link (optional) and Pupil Premium (optional)

**All (excluding Trust staff):** Exclusions and Suspensions

Safeguarding is to be completed before the next meeting with the remainder of the training completed during the autumn term

\* Trust staff who have completed their safeguarding training via The National College as part of their school-based role do not have to complete GH safeguarding training

### 12.2 Governor Link Visits

The following visits have taken place:

**15/07/2024** – AF had lunch with Year 6. All children were respectful and chatty and spoke at length about how they enjoy coming to school

No issues raised

**16/09/2024** – AF met with KM and discussed, among other things, progress of the ERP and further governor support in preparation for the next Ofsted visit



One issue raised: the outdoor play area is in serious need of an upgrade. KM is in discussions with the central facilities team to make the necessary changes

**20/09/2024** – AF conducted a termly visit to meet with the DSL, CN. New plans for the ERP rooms, PINS launch event and the high proportion of SEND in EYFS discussed

No issues raised

**01/10/2024** – CA conducted a half-termly visit with the DSL, CN. All staff have now completed safeguarding training and CA noted the new security fencing is a welcome addition. CA also completed a site check with the caretaker

Martyn's Law is likely to come into effect soon. Standard tier training will be given at no additional cost

No issues raised

### **13 DATE OF NEXT MEETING**

Tuesday 03 December 2024, 17:45. Pre-meet at 17:15

### **14 AOB**

None

**The meeting closed at 19:11**

Signed by the Chair:



Date: 04/12/2024